

79-3366/1

15 FEB 1979

MEMORANDUM FOR: The Honorable James R. Schlesinger
The Secretary of Energy

SUBJECT: Reduction of Energy Use by the
Federal Government

1. In response to the President's memorandum of February 2, 1979, to the Heads of Executive Departments and Agencies, be assured that this Agency will continue its efforts to reduce the use of energy. In light of recent developments in Iran, I intend to reemphasize to all of our employees the critical need to conserve energy.

2. Most of our energy usage is expended in facilities operations and maintenance. While the General Services Administration manages and regulates the use of energy in our buildings, we will continue to work closely with them and advise them on any actions which might be taken to further reduce energy consumption.

3. Further, I am directing that a review of our energy conservation measures be conducted with particular attention given to the specific actions listed in the memorandum. All managers will be instructed to reduce energy expenditures beyond those currently being achieved to the maximum extent possible. You may expect our complete cooperation in attacking this most important national concern.

/s/ Frank C. Carlucci

Frank C. Carlucci

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13 FEB 1979

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